



# Implementing a Ciguatera Poisoning *Epidemiological Surveillance Program*

Data Management TUTORIAL for *National CP Data Managers*



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# 1. Ciguawatch NDM account creation

- National CP data managers, once identified, must contact us to obtain their access codes to the administration of the ciguawatch dashboard.
- Beforehand, the NDM must first transmit an official document justifying their nomination by the competent authorities of their country to manage CP epidemiological data.

Contact us at [contact.ciguawatch@ilm.pf](mailto:contact.ciguawatch@ilm.pf) to obtain login information

## 2. Access to the Dashboard

Once the NDM has obtained his/her access codes, he/she must go to the connection module of the [ciguawatch platform](#), placed at the bottom of the home page.

By clicking on “*CW members access*”, the NDM will be redirected to the login module from where he/she can log in.

The Pacific CIGUAWATCH Initiative  
The first regional platform for training & data sharing on Ciguatera Poisoning

Meet the team

Access to online trainings on the epidemiological surveillance and environmental monitoring of ciguatera with our FREE TUTORIALS

Support on how to develop INFORMATION and AWARENESS MATERIALS ON CIGUATERA

Plan a customized ONLINE SUPPORT with our experts

Report a ciguatera case using the online DECLARATION FORM

CONDUCT THE REGIONAL MAP & dashboard of fishing areas for species responsible for poisoning. Filter by year, country or marine species.

Ciguatera support & skill transfer

Contribute to the development of a regional database on ciguatera TRADITIONAL KNOWLEDGE

Leading & support

ilm  
UPF  
AFD  
Pacific Community  
Phycotox  
Food and Agriculture Organization of the United Nations

English

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CW members access

CIGUAWATCH INITIATIVE

Username or Email Address

Password

Remember Me

Log In

Lost your password?

Go to Ciguawatch Initiative

## 2. Access to the Dashboard



The screenshot shows the CIGUAWATCH INITIATIVE website. At the top left is the logo, which features a globe with a red and white target symbol and the text "CIGUAWATCH INITIATIVE". To the right of the logo is a user profile dropdown menu with a person icon, the text "Name", and a red "EXIT X" button. Next to it is a search bar with the text "Search ..." and a magnifying glass icon. Below the navigation bar is a large blue banner with the text "The Pacific CIGUAWATCH Initiative" and the subtitle "The first regional platform for training & data sharing on Ciguatera Poisoning". A "Join the initiative" button is centered on the banner. Below the banner are three illustrative panels: the first shows a group of diverse people, the second shows a woman in a lab coat pointing to a red speech bubble with a white question mark, and the third shows a person diving in the ocean near a beach with a first aid station.

- Once connected, the NDM 's name appears on the top of the page.

### **IMPORTANT**

Always click on **Exit** to end the work session, especially when using a public computer.

## 2. Access to the Dashboard

The image shows a three-step process for accessing the dashboard. Step 1: A dark blue sidebar menu with a 'Menu' header and a list of items. The item 'Ciguatera cases tracking map and declaration system' is highlighted in a lighter blue. Step 2: A top navigation bar with three items: 'Dashboard', 'Admin', and 'Report a case'. The 'Admin' item is highlighted with a red box, and a red arrow points down to the next step. Step 3: The 'Ciguatera Poisoning cases' page, which features a 'Filter' button, two download buttons ('Download Excel file' and 'Download csv file'), and a table of cases. The table has columns for case ID, date, and a dropdown arrow.

Case N°	Date	
Case N°52	Wednesday 13 July 2022	▼
Case N°94	Monday 02 May 2022	▼
Case N°92	Monday 02 May 2022	▼
Case N°80	Wednesday 27 April 2022	▼
Case N°79	Monday 25 April 2022	▼
Case N°72	Monday 25 April 2022	▼

1. In the Menu, click on “Ciguatera cases tracking map and declaration system” tag
2. Then click on “Admin”
3. The list of individual reports appears, identified by their “id” and “date of creation”

# 3. Modify a report

## Ciguatera Poisoning cases

Filter Dashboard Admin Report a case

Download Excel file Download csv file

Case N°52 - Wednesday 13 July 2022 -	▼
Case N°94 - Monday 02 May 2022 -	▼
Case N°92 - Monday 02 May 2022 -	▼
Case N°80 - Wednesday 27 April 2022 -	▼
Case N°79 - Monday 25 April 2022 -	▼
Case N°72 - Monday 25 April 2022 -	▼

1

Select the report that needs to be corrected or completed

2

You have now access to all information that can be modified or completed by directly write in the corresponding field.

52

### 1. Personal information & intoxication context

Your contact information

Your name

Your e-mail

Intoxicated person information

The intoxicated person is:

Gender

Age

Previous Ciguatera poisonings

[→ Next](#)

52

[← Return](#)

### 5. Additional observations

Other observations

0/255 max

[Confirm](#) [↓ PDF](#)

3

To validate the modifications, click on **Next** until reaching the last page of the form, then on **Confirm**

## 4. Download the full DB for local data processing

### Ciguatera Poisoning cases

Filter

Dashboard Admin Report a case

Download Excel file Download csv file

Case N°52 - Wednesday 13 July 2022 -	▼
Case N°94 - Monday 02 May 2022 -	▼
Case N°92 - Monday 02 May 2022 -	▼
Case N°80 - Wednesday 27 April 2022 -	▼
Case N°79 - Monday 25 April 2022 -	▼
Case N°72 - Monday 25 April 2022 -	▼

1. To obtain the full database, containing row data, click on

Download Excel file or Download csv file

2. the database download process will start automatically

3. then, process to the statistical analyzes you want according to your objectives.

If needed, an explanatory document of the Excel table composition is available on request.



For more information: [contact.ciguawatch@ilm.pf](mailto:contact.ciguawatch@ilm.pf)